(Date)

(Full Name of Landlord or Housing Provider)

(Landlord or Housing Provider Address)

**RE: Request for Reasonable Accommodation Due to Disability**

Dear (Name of Landlord or Housing Provider),

I have been a tenant at (Tenant Address) since (Date of Move-In). I write to request a reasonable accommodation as permitted under the Federal Fair Housing (42 U.S.C. §§ 3601-3619) and the California Fair Employment and Housing Act (“FEHA”) (Ca Civil Code §§ 54, et seq).

Under the Fair Housing Act and California FEHA, a landlord is required to accommodate a tenant with a disability by changing or making an exception to a rule or policy, as long as the requested accommodation is reasonable and related to the disability. Additionally, a landlord cannot refuse to permit a tenant to make reasonable modifications of existing premises if such modifications may be necessary to afford the tenant equal opportunity to use and enjoy the dwelling.

I or a member of my household request that:

(Describe desired change in policy, such as paying rent later in the month when disability benefits are received)

This request is related to my or a member of my household’s disability because:

(Describe how disability is related to request: NO NEED to include diagnoses)

Please respond to this request in writing within (Insert number of days) days. I can be contacted at (Tenant phone number or email address). I have kept a copy of this letter for my records. Thank you for your attention to this serious matter.

Sincerely,

(Tenant name)

(Tenant Address)